



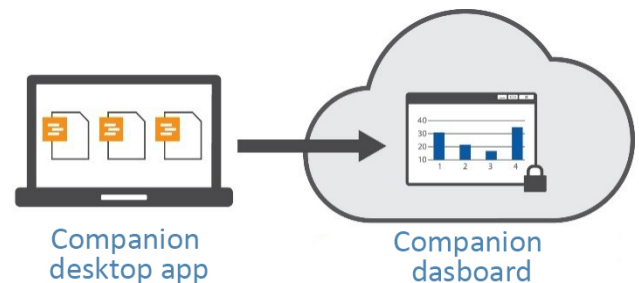
Companion by Minitab's desktop app provides the tools and reporting you need to ensure product and process excellence.

Developed by Minitab, the leading provider of software for quality improvement, Companion combines powerful project tools with a dashboard that gives stakeholders access and insight into the status of their continuous improvement program. This combination enables your deployment to succeed at every step of the quality journey—from the start of each individual project through to the reporting of the whole initiative's results.

What is the Companion desktop app?

Companion's desktop application provides a complete set of tools for continuous improvement. This toolkit helps your team complete projects more efficiently and consistently, while also making it effortless to give leaders and stakeholders the information they need to make critical decisions.

The Companion desktop app integrates with a web-based dashboard. As your organization's teams work through their projects, their data, metrics, and targets automatically roll up to a centralized reporting structure that keeps executives, managers, and colleagues informed.



Best of all, updating the dashboard happens automatically—it requires no extra effort from the team, freeing them to focus on completing critical tasks instead of creating reports and summaries.

It's also easy to customize roadmaps and templates to help project teams follow your company's methods and provide the information you need.

What does the Companion desktop app do?

The Companion desktop app delivers a comprehensive set of project tools tailored to the needs of your quality improvement teams, all in an easy-to-use interface.

The screenshot displays the Companion desktop app interface for project CSB 2739. The interface is divided into two main sections: the Project Manager on the left and the Workspace on the right. The Project Manager section includes a sidebar with a 'Management' tab (containing Project Today, Project Charter, Financial Data, Team Members & Roles, and Tasks) and a 'Roadmap' tab (containing Define: Define and Scope Project, Measure: MSA and Project Baseline, Analyze: Develop Y=f(X) Relationship, and Improve: Implement Proposed Improvements). The Workspace section shows the 'Project Today' view, which includes fields for Project Name (CSB 2739), Project Status & Progress (Status: Completed, Start Date: 7/21/2016, Due Date: 11/2/2016), Project Health (Green), Current Phase (Control), and a table of Phase Data.

Order	Phase Name	Start Date	Phase Gate Review Date	Duration (days)
1	✓ Define: Define and Scope Project	3/1/2016	7/22/2016	143
2	✓ Measure: MSA and Project Baseline	3/5/2016	7/29/2016	146

Project Manager

This window provides access to high-level project data. It also includes the Roadmap, which shows the phases and specific tools used to organize and complete projects.

Workspace

This is where team members work with individual tools. The workspace always displays the currently active tool.

The Project Manager.

The Project Manager offers instant access to project data and tools. It includes the following components:

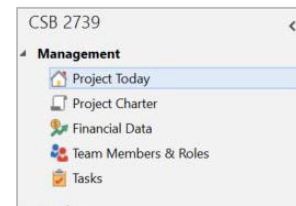
Project Today: A snapshot of overall project status as well as all tools, tasks, and variables within the project.

Project Charter: Defines the project and its benefits, and is updated as the project progresses.

Financial Data: Records the project's financial impact in terms of annualized or monthly hard and soft savings.

Team Members and Roles: Contact and role information for each member of the project team. Easily imports contacts from Microsoft Outlook.

Tasks: Details about the tasks required to complete the project. Team leaders can assign tasks to individuals, identify new tasks, set priorities, and establish due dates.

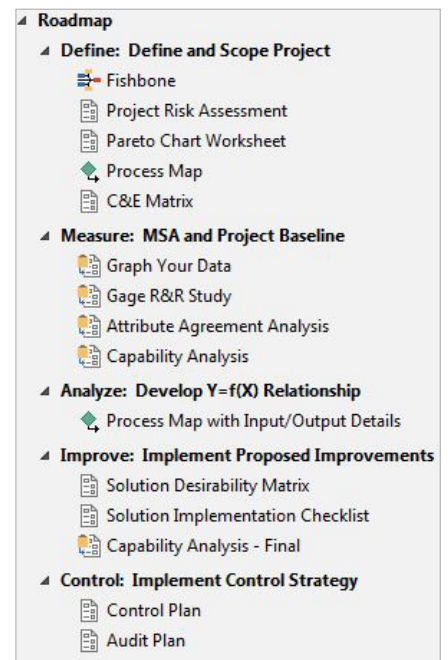


The Roadmap™.

The Companion Roadmap gives teams an organized way to clearly define, execute and document each phase of the project.

It's simple to customize Roadmaps for your organization's procedures and requirements.

The Companion desktop app also can provide project templates based on common methodologies, including the DMAIC template, shown at right, as well as Kaizen, QFD, CDOV, PDCA, and Just Do It.

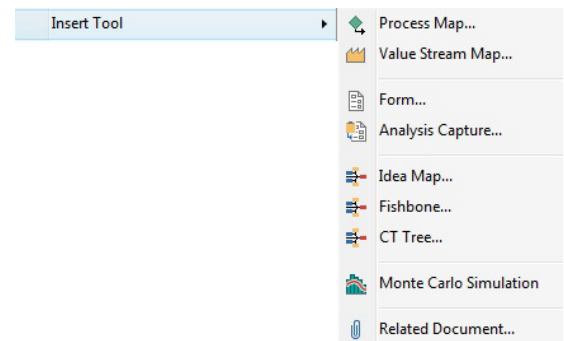


User-selected tools.

Your teams can build tools from scratch to work for processes unique to your organization, or choose to use standard quality tools, such as:

- Value stream map
- FMEA
- Process map
- Brainstorming
- Monte Carlo simulation
- And many more.

As teams add specific tools to their project file, they appear within the selected phases of a Roadmap.

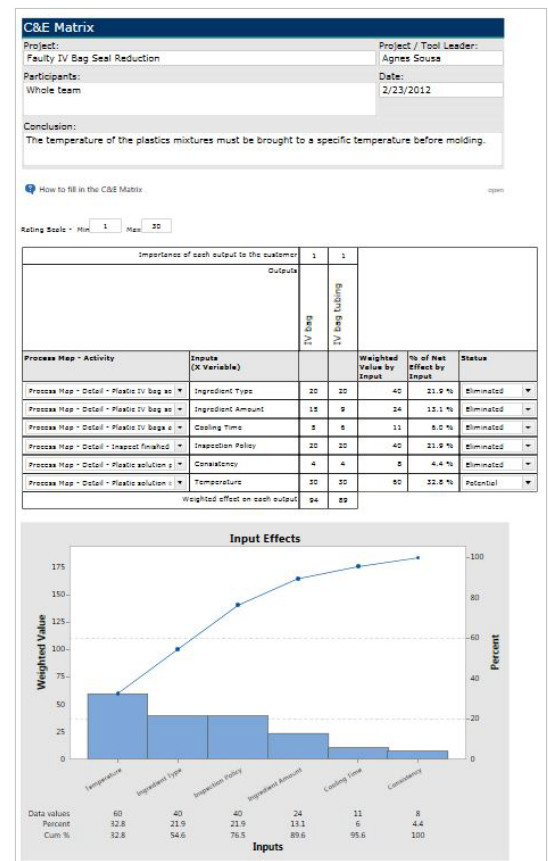


Data sharing in forms and tools.

The tools within the Companion desktop app are smart and integrated. The information you enter in one tool can be used in other tools, so the information only needs to be entered once.

For example, you can import the variables you added to a process map into a C&E matrix (right). As you rate the importance of the inputs relative to the outputs in the matrix, Companion calculates the results to build a Pareto chart on the fly.

Because all of your forms are originally developed in the desktop app, you can create forms that include your own custom charts and calculations.



How can I get the Companion desktop app?

The Companion desktop app is available as a standalone application, or as part of the complete Companion platform. Learn more at CompanionByMinitab.com.

Contact our service representatives to explore how Companion by Minitab might benefit your continuous improvement initiative.



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